

CIRCULAR LETTER NO. 10

May 7, 2004

TO ALL LOCAL CHAIRMEN:

**RE: GENERAL COMMITTEE
REORGANIZATIONAL MEETING
MILWAUKEE, WISCONSIN -
JUNE 8 AND 9, 2004**

Dear Sirs and Brothers:

This letter pertains to the convening of our Full General Committee of Adjustment at Milwaukee, Wisconsin, on June 9, 2004, for the purpose of election to fill the General Chairman position of our General Committee of Adjustment due to the elevation to Vice President of Brother Babler. Other subject matters will be discussed, time permitting. The Committee session will start at 8:30 AM on June 9, 2004.

1. SALARY: For each day of travel and Committee Session, you will be allowed \$248.14 per day salary.
2. LOST TIME: You will be allowed the equivalent of one Committee day for each day you are subject to loss of earnings prior to or after the General Committee Session.
3. PER DIEM: \$113.00 per day will be allowed to cover your hotel room, meals, etc..
4. TRAVEL COSTS: You may travel to Milwaukee, Wisconsin via commercial airline or use your private automobile. If you travel by airplane, please make travel reservations at coach rate. If you utilize your private automobile, you will be compensated 37.5 cents per mile to and from Milwaukee. Odometer readings are required.
5. CAB, LIMOUSINE AND/OR PARKING ALLOWANCES: You will be reimbursed for cab fare or parking allowance if you leave your private automobile at your departure airport. Free shuttle service is available from the airport at Milwaukee to the Four Points Hotel Milwaukee Airport, 4747 South Howell Avenue, Milwaukee, WI 53207. The courtesy phone for shuttle is located in the baggage area of the airport. If parking, limo or car costs are in excess of \$5.00, request a receipt and include it with your expenses on your General Committee timeslip.
6. MATERIALS NEEDED: Each Member of the Committee should bring a copy of his or her current schedule rules and agreements and agreement manual in order to supplement the discussions on various topics.
7. MEETING SCHEDULE

Tuesday, June 8, 2004

**6: 00 PM to 11: 00 PM
Cocktails and Hors d' Oeuvres**

Wednesday, June 9, 2004

**8: 30 AM to 4: 00 PM
General Committee Session**

8. ROOM RESERVATIONS: It will be the responsibility of each Local Chairman to make their room reservations. For reservations call (800) 558 3802 or (414) 481-8000. The room cost is \$85.00 per day for a single room or \$95.00 for a double room. To receive the \$85.00 or \$95.00 per day room rate, you must identify yourself as affiliated with the United Transportation Union. This room rate is available Tuesday, June 8, 2004 and on Wednesday, June 9, 2004. Reservations should be made as soon as possible to guarantee a room. All reservations must be made by May 18, 2004 to receive the \$85.00 or \$95.00 room rate.
9. DURATION OF COMMITTEE: We anticipate that our General Committee Session will end officially on Wednesday, June 9, 2004 at approximately 4:00 PM or shortly thereafter. You should reserve departures from Milwaukee subsequent to this time and date.

Our principle intent at this meeting is for General Committee Reorganization is elections. We do have other business and we will try to allocate time for each and every Local Chairman who has specific problems that he would like to discuss during the Committee meeting. If Local Chairmen subsequent to this date have appeals or topics they wish to discuss at the Full General Committee meeting, they should furnish this Office with complete files 15 days in advance of the Full Committee meeting, as provided by Article 6, Section 2 of our current Full Committee Bylaws. The agenda will be mailed to each Local Chairmen two weeks prior to the meeting.

When making your reservation, please advise this Office whether you will be accompanied by your spouse and/or significant other to allow us to plan for the social events and business meeting of the Committee.

If any questions still remain as to the application of travel costs, per diem, salary, etc., please contact our Office.

In closing, I extend to you best wishes and warmest regards,

Fraternally yours,

Michael J. Reedy
Vice General Chairman, G. C. A.

Robert J. Alba
Vice General Chairman, G. C. A.

Jerry L. Kalbfell
Vice General Chairman, G. C. A.

David C. Paray
Vice General Chairman, G. C. A.

Randy L. Rardin
Secretary, G. C. A.

Enclosure:

cc: Paul Thompson, International President - UTU
Rick Marceau, Assistant President - UTU
Dan Johnson, III - General Secretary/Treasurer - UTU